



JOB TITLE Warehouse Supervisor
REPORTS TO Operations Manager
DURATION 40 hours/week

PURPOSE/SCOPE Supervises warehouse operations and staff to maximize product quality and personnel.

RESPONSIBILITIES

1. Oversee the efficient organization of the warehouse.
2. Responsible for housekeeping and cleanliness of the facility.
3. Responsible for maintaining the highest quality safety within the warehouse.
4. Responsible for organizing product staging and truck loading.
5. Responsible for all product packaging and in-season product packaging changes.
6. Responsible for ensuring all warehouse equipment is appropriately maintained and improvements suggested.
7. Organize and coordinate work orders between processing and warehouse. Serves as the liaison for physical inventory cycle counts.
8. Lead and build the warehouse team.
 - Direct all daily duties.
 - Fosters a superior customer service ethic and models it to our employees.
 - Provide consistency and professionalism in supervision.
 - Guide team members to optimal performance and maximization of the company's core values.
9. Perform other duties as assigned.

EDUCATION/TRAINING REQUIRED

- HS

EXPERIENCE REQUIRED

- Previous warehouse work experience
- Previous supervisory work experience

EXPERIENCE PREFERRED

- Previous experience within the ag industry

SUCCESSFUL CANDIDATE WILL POSSESS:

- The ability to work independently and be self-directed
- Leadership qualities
- Ability to demonstrate through action Peterson Farms Seed's Core Tenets:
 - Integrity
 - Team Contribution
 - Excellence
 - Positive Attitude