



JOB TITLE Pingree Site Associate
REPORTS TO Pingree Site Lead

PURPOSE The Site Associate works with the Site Lead at Pingree Transload, LLC to learn and execute all aspects of the facility's operations including processing, transportation, grain storage, inventory management and general grounds upkeep.

RESPONSIBILITIES

1. Unload all incoming grain products which may include sampling, grading, conveying, and associated documentation while working with farmers and drivers in a courteous and professional manner.
2. Operate processing/cleaning equipment to defined specifications.
3. Prepare and load trucks and railcars, which may require sampling, opening hatches, and inspecting and documenting railcar damage, and associated documentation.
4. Operate grain handling equipment and inspect storage to maintain quality and condition of products.
5. Operate all equipment in a safe, clean and efficient manner according to safety protocols and OSHA standards.
6. Perform facility cleaning and maintenance activities to include daily housekeeping, equipment and bin cleanouts, and seasonal snow removal.
8. Perform other duties as assigned.

EDUCATION REQUIRED

- High School diploma or GED

SKILLS/TRAINING REQUIRED

- Ability to operate machinery such as forklifts, loaders, conveyors, rail equipment, cleaners.
- Ability to learn and work with the plant's computer systems.
- Ability to work extended hours during peak season to meet customer contract requirements.

SKILLS/TRAINING PREFERRED

- Agricultural experience
- Forklift certification.
- CDL license

PHYSICAL REQUIREMENTS

- Ability to lift 60 pounds (not regularly)
- Ability to climb rail cars, ladders, stairs, and bins
- Ability to work in dust and adverse weather conditions and temperatures

EXPERIENCE REQUIRED**EXPERIENCE PREFERRED**

- Previous experience with railcar loading.
- Minimum of one year of plant/elevator experience.

SUCCESSFUL CANDIDATE WILL POSSESS:

- Excellent relationship-building skills
- Strong written, oral and presentation skills
- The ability to demonstrate through action Peterson Farms Seed's Core Tenets:
 - Integrity
 - Team Contribution
 - Excellence
 - Positive Attitude